Mandama Primary School

10 Corang Avenue
Grovedale, Victoria 3216
Tel: 03 5243 0820
E-Mail: Mandama.ps@education.vic.gov.au

Learning for Life

GRADE 4 PARENT/CARER CONTRIBUTIONS 2026

Dear parent/guardian,

Mandama Primary School is looking forward to your child commencing at Mandama in 2026. We are looking forward to a great year of teaching and learning and would like to advise you of Mandama Primary School's voluntary financial contributions/school fees for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum. The ongoing financial support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for your future support, whether that is through fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

I seek your support as I endeavour with staff and School Council to provide an on-going enhancement of equipment and resources to benefit all student learning. I ask you to read the attached notices carefully.

We would appreciate payment by Wednesday 10th December 2025; however, payment may also be made in January 2026 at the school office on Thursday 22nd January between 8am and 1pm and Tuesday 27th January between 12noon and 5pm.

All booklist supplies will be available for all students in their classroom on the first day of Term 1, Wednesday 28th January 2026. Contributions can be made to the school by Cash, EFTPOS or BPAY.

Your family BPay reference number can be found on your family statement. BPay funds stay on your family account and can be used for curriculum contributions, extra-curricular items and activities and Out of School Hours Care (OSHC), for any child.

Any monies left on your family account when your child/ren finish at Mandama PS can be returned to you or transferred to your next government school.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Parents/carers who hold a valid means-tested concession card or are a temporary foster parent are able to apply for CSEF, which provides the school with $400 per student to cover the costs of excursions, camps and sporting activities. If you are eligible, please complete the attached application form. Funds from CSEF are linked to specific students.

There is no School Saver Bonus payment of $400 in 2025/26.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Best wishes and thank you for your continued support of our school.

Andrew Schaeche
Principal

Julie Taylor
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum - **Category 1**		Amount
Student Stationery Supplies Scrapbooks, exercise books, display book, visual art diary, whiteboard, coloured markers and pencils, whiteboard markers, whiteboard, headphones, A3 Kraft art folio etc	$86.80	
Grade Four classroom and STEM consumables, materials and equipment • Classroom – Laminating pouches, poster paper, cover paper, materials for specific classroom activities, permanent & whiteboard markers, blutac, tissues ($21) • Art -paint, glitter, sequins, coloured paper/card/poster/cover/crepe paper, themed activities, clay and modelling supplies, wool, PVA & adhesives, textiles, markers, pencils, pastels ($15) • Italian – cultural resources, bilingual texts, activity pages, art and craft supplies and A3 Mesh Zip Pouch ($10) • Mathematics – numeracy blocks, counters, cards ($10.00) • Literacy – reading group texts, classroom library texts, book boxes, take home readers ($8) • Digital Technologies – equipment updates and items for activities ($8) • Library – provision for shared library resources and books ($8)	$80.00	
Online subscriptions & Applications – Compass, Dojo, Acadience, TT Maths Rockstars	$30.50	
Printing and photocopying of worksheets and learning materials	$10.00 Subtotal	**$207.30**
Other Contributions - for non-curriculum items and activities - **Category 2**	**Amount**	
First aid equipment – ice packs, bandaids, gauze, tape, cotton wipes, bandages, non adhesive dressings, wound dressings, saline solution **School grounds maintenance and improvements –** Handy man services, soft fall mulch, sand, general grounds upkeep	$5.00 $15.00 **Subtotal**	**$20.00**
Total suggested contributions for 2026		**$227.30**

Mandama Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities – Prices listed are a guide only. Confirmed costings and details will be sent out via Compass closer to the event Category 3	**Amount**
These are a guide and estimate only and do not need to be paid for until the event	
• Year ¾ Swimming Program	$22.00
• 2 Night Camp, approximate cost only Camp Wilkin, Anglesea, 12th – 14th Oct 2026	$380.00
• End of Year Celebration Day	$35.00
Total Extra-curricular Items and Activities	**$437.00**
Voluntary Contributions – Category 4	
School Improvements (please consider an amount listed of nominate your own) **$20, $40, $50, $100 (please add your nominated amount in the box to the right and include in your total)**	
Please add up the total of Categories 1-4 and write in the box on left **TOTAL COSTS FOR 2026:**	

Please note: We source our school items in bulk, free of GST and have them delivered to the school to be able to offer value and convenience. Parents/Carers may choose to provide or purchase bookpack supplies themselves. If you choose to do this, you are asked to consult with the school office to ensure your child has the correct items.

Booklist supplies will be available for all students in their classroom on the first day of Term 1, Wednesday 28th January 2026

Financial Support for Families

Mandama Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible Payment arrangements
- State Schools Relief Support – please contact Sarah Harper, Business Manager, to discuss these options.

IF YOU ARE ELIGIBLE FOR CAMPS, SPORTS & EXCURSIONS FUND (CSEF), $400 can be put towards Camps and Excursions only.

Details on first page and application form attached. Please contact the office if you have any queries.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our business manager:

Sarah Harper

Ph: 03 *5243 0820* | Email: Mandama.ps@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Payment methods

Payment can be made by Cash, EFTPOS or BPAY.

Please send completed form with payment to the school office by Wednesday 10th December 2025.

Alternatively, there will be two days in January 2026, Thursday 22nd January from 8am to 1pm and Tuesday 27th January 8am to 1pm.

Name of child: _____ ***2026 School Year : 4***

TOTAL CONTRIBUTIONS – Please add totals from page 2 and 3	Amount
Curriculum Contributions (Category 1)	$
Other Contributions (Category 2)	$
Extra-Curricular Contributions (Category 3) Can be paid up front or when notes are sent out for these activities/events	$
Voluntary Contributions (Category 4)	$
I HAVE ENCLOSED PAYMENT OF:	
OR PLEASE ALLOCATE BPAY FUNDS TO THE AMOUNT OF:	

Signature: _____ ***Date:*** _____

PAYMENT SLIP

GRADE FOUR CURRICULUM CONTRIBUTIONS 2026

Please return completed form & payment **to the office by** ***Wednesday 10th December 2025.***

Credit Card ◯ **BPay** ◯ **Cash** ◯

Credit Card Authorisation

Please debit my credit card for the above amount (These details will be shredded once payment is processed)

Name		Expiry Date: /	CCV:
Signature:		Date:	