



Learning for Life

RESPECT RESPONSIBILITY RESILIENCE

GRADE 3/4 PARENT/CARER PAYMENTS 2021

Dear Parents/Carers,

Mandama Primary School makes every effort to keep the cost and number of items that need to be purchased to a minimum. We also try to ensure that the costs are affordable for all parents. The Mandama Parent Payment Policy is available on our website and at the office. If you will have difficulty making payments please make an appointment to speak to the Business Manager, Sarah Harper, to discuss possible support options and flexible payment arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

The itemised list over the page includes;

- essential education items which parents/carers are required to provide or pay the school to provide (for example stationary, text books, travel/entry to excursions/camps and uniform)
- voluntary contributions which parents/carers may be invited to donate to the school for specific projects. We are inviting voluntary contributions to support the upkeep and maintenance of our school grounds. Thank you for your support!

We would appreciate payment by 14th December 2020; however, payment may also be made in January 2021 at the school office on Wednesday 27th between 12 noon and 3.30pm and Thursday 28th between 9am and 2pm. Once paid, booklist supplies will be available for students in their classroom on the first day of Term 1, Friday 29th January 2021.

Payment can be made by Cash, Cheque, EFTPOS or BPAY.

Your family BPay reference number can be found on your family statement. BPay funds stay on your family account and can be used for backpacks, excursions, camps and Out of School Hours Care (OSHC), for any child.

Any monies left when your child/ren finish at Mandama PS can be returned to you or transferred to your next school.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Parents/carers who hold a valid means-tested concession card or are a temporary foster parent are able to apply for CSEF, which provides the school with \$125 per student to cover the costs of excursions, camps and sporting activities. If you are eligible, please complete the attached application form. Funds from CSEF are linked to specific students.

Mandama Primary School is able to provide the excellent programs and resources it has, through a combination of Government School Funding and limited fundraising. I seek your support as I endeavour with staff and School Council to provide an on-going enhancement of equipment and resources to benefit all student learning. We have endeavoured to keep prices at competitive levels and I ask you to read the attached notices carefully.

Best wishes and thank you for your continued support of our school.

Marina Keegan
Principal

GRADE 3/4 BOOKPACKS & REQUISITES 2021

Essential Education items

Item	Description	Qty	
Stationery Bookpack	Artline 200 Marker Finesline 0.4mm Black	2	\$71.40
	Artline Blue Supreme Whiteboard Marker	2	
	Crayola Coloured Pencils Pkt 12	2	
	Faber-Castell Fibre-Tip Coloured Markers Assorted Pack 12	1	
	Maped Shaker Sharpener 2 Hole	2	
	Officemax A4 Non Refillable Display Book Insert Cover 20 Pocket Red	1	
	Officemax A4 Premium Exercise Book 10mm Grid 70gsm 96 Pages	2	
	Officemax Blunt End Scissors Right Handed 130mm Red	2	
	Officemax Magnetic Whiteboard Eraser Mini	2	
	Officemax Polished Wooden Ruler 30cm	1	
	WINC Eraser PVC-Free Standard Office	3	
	Officemax Tartan Pencil Case 1 Zip Pouch 340x170mm	1	
	Faber-Castell Goldfaber Graphite HB Pencil	12	
	Winc Glue Stick 40g	3	
	Writer Premium A4 Exercise Book 14mm Dotted Thirds 96 Pg	8	
	Writer Premium Exercise Book A4 8mm Ruled and Margin 96 Pg	1	
	Verbatim Classic Over-Ear Stereo Headphones - Black	1	
	Faber-castell Magnetic Whiteboard With 2-in-1 Marker	1	
	Winc Document Wallet Polypropylene A4 Button - Blue	1	
	Italian	Officemax A3 Zip Mesh Pouch	
Maths Online	Online Maths Tutor	1	\$8.00
Nessy Fingers	Touch Typing Program	1	\$8.00
Art Supplies	A3 Folio, Sketch Pad, Glue sticks, pencils, markers and craft materials	1	\$9.50
TOTAL			\$99.00

Please note: This is a bulk discounted Bookpack; alterations to this list are not available. Parents/Carers may choose to provide or purchase bookpack supplies themselves. If you choose to do this, you must consult with the school office to ensure your child has the correct items.

There may be some items or services you cannot purchase yourself e.g. Maths Online.

ESTIMATED GRADE 3/4 Excursion Costs	Discovery incursion Earth and its movement Swimming Netball Carnival House Athletics Saving Lill & Archie Celebration Day	1	\$110.00
2021 3/4 Camp	Lady Northcote Camp, 1-3 November 2021. COST ESTIMATE	TBC 2021	\$330.00

IF YOU ARE ELIGIBLE FOR CAMPS, SPORTS & EXCURSIONS FUND (CSEF), YOU DO NOT NEED TO PAY THIS AMOUNT IN FULL.

Details on first page and application form attached. Please contact the office if you have any queries.

Voluntary financial contributions

Item	Amount (suggested)			
Grounds Maintenance & improvements	\$20	\$40	\$50	OTHER

When paid, book supplies will be available for students in their classroom on the first day of Term 1, Friday 29th January, 2021

Thank you.

GRADE 3/4 BOOKPACK & REQUISITES 2021

RETURN FORM

Payment can be made by Cash, Cheque, BPay or EFTPOS.

Please send completed form with payment to the school office by Monday 14th December 2020.
Alternatively, there will be two bookselling days in January 2021, Wed 27th January from 12 noon to 3.30pm and Thursday 28th January 9am to 2pm.

Name of child: _____

ITEM	PAYMENT CHARGES				AMOUNT
Essential education items – Bookpack supplies	\$99.00				\$99.00
Gr 3/4 Excursion Cost Estimate These can be paid in full at the start of the year or when they occur throughout the year, using CSEF, BPay, EFTPOS or through Compass.	\$110.00				
Gr 3/4 Camp Estimated Cost. To be Confirmed 2021	\$330.00				\$
Section 3: Voluntary financial contribution- please choose one of the options or nominate your preferred amount.	\$20	\$40	\$50	OTHER \$.....	\$
I HAVE ENCLOSED PAYMENT OF:					\$

If you are eligible for CSEF – You can choose to nominate the funds to be used for the camp or excursions as they happen.

Signature: _____ Date: _____

When payment has been made, Booklist supplies will be available for students in their classroom on the first day of Term 1, Friday 29th January 2021.

PAYMENT SLIP

GRADE 3/4 BOOKPACK & REQUISITES 2021

Please return completed form & payment to the office by Monday 14th December 2020.

NAME OF CHILD: _____

Credit Card BPay Cash/Cheque

Credit Card Authorisation

Please debit my credit card for the above amount MasterCard VISA

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Name		Expiry Date	/	CCV:
Signature:				Date:

Camps, Sports and Excursions Fund (CSEF) APPLICATION Form

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

**Applicants must provide a copy of the Veteran Affairs Gold card

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date ____ / ____ / ____

CSEF eligibility

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see:

www.education.vic.gov.au/about/programs/Pages/csef.aspx

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (27th January 2021) or term two (19th April 2021).

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see:

www.education.vic.gov.au/about/programs/Pages/csef.aspx

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2021 closes on 25th June 2021.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.